

Township of Ingham
Regular Meeting of the Board of Trustees
Monday, March 27, 2023 7:00 p.m.

ROLL CALL:

Members Present: Supervisor Bruce Harris, Clerk Kathy LaGrow, Treasurer Holly Speck
Trustee Barb Braman, Trustee David Harns

Members Absent: None

CALL TO ORDER: The meeting was called to order by Bruce Harris at 7:00 p.m. and followed by the Pledge of Allegiance.

PUBLIC COMMENT: A resident had questions regarding website Minutes and requested a Solar Ordinance update. Village President and a Trustee spoke of an ORV Ordinance.

CORRESPONDENCE: DDA Fireworks, Insurance Binder, and Library Packet

MINUTES OF PRIOR MEETING(S):

Harns motions, second by Braman, to accept minutes as submitted for the February 20,2023 Regular Meeting of the Board of Trustees and the Special Meeting of the Board of Trustees, March 6,2023.

All in favor, motion carries

Changes to the Agenda: Request to add Insurance and Awning to New Business, all in favor, items added

REPORTS:

Sheriff: attached

Zoning Administration: none

Planning Commission: Quarterly Meeting scheduled for April 27, 2023

Assessor: Board of Review was held, all request have been determined and Veterans Exemptions have been completed.

Fire Chief: Insurance information quote provided.

Freer Park: Parking lot project of \$15,000 was completed and looked great, water issues controlled until someone vandalized the lot, tearing up the new gravel and creating large water pockets.

BOARD FORUM:

Supervisor: Attempted to speak with Senator Anthony but she responded with a generic email, stating someone of her staff may respond.

Treasurer: None

Clerk: Last week was spent completing and graduating of Clerk Institute through Central Michigan University. It is a 3-year program, completing the program now allows for application for Michigan Professional Municipal Clerk Certification.

Trustees: None

PENDING BUSINESS: None

NEW BUSINESS:

Motion by Harns, second by Braman to adopt Resolution 2023-3 Credit Card Use Policy.

Roll: AYES; Harns, Braman, Harris, LaGrow, Speck NAYS; none motion carries

Motion by LaGrow, to grant DDA and their Commercial Fireworks Vendor, an Ingham Township Fireworks Permit, as requested, with the provisions of following the Fireworks Ordinance, second by Braman.

Roll: AYES; Harns, Braman, Harris, LaGrow, Speck NAYS; none motion carries

Motion by Speck, to request the Planning Commission to begin the process of updating the Ingham Township Master Plan, second by Braman.

Roll: AYES; Harns, Braman, Harris, LaGrow, Speck NAYS; none motion carries

Security system: Subject postponed until more details are available regarding State Ballot Box requirements.

Motion by LaGrow, using ARPA funds, allocated to Freer Park, not to exceed \$2400.00, for the purchase of a trash canister and a pet waste station, second by Braman

Roll: AYES; Harns, Braman, Harris, LaGrow, Speck NAYS; none motion carries

Motion by LaGrow, to hire Karen Koval as Election Assistant, according to adopted Budget Salaries, second by Speck.

Roll: AYE; Speck, LaGrow, Harris, Braman, Harns NAYS; None motion carries

Motion by LaGrow, to use ARPA funds allocated to Freer Park, up to \$1500.00 to provide a barricade to mitigate damage to parking lot.

Roll: AYES; Harns, Braman, Harris, LaGrow, Speck NAYS; none motion carries

Motion by Speck, to approve and fund Public Entity Insurance Policy proposal as presented by the Decker Agency for annual period beginning April 1, 2023, second Braman.

Roll: AYES; Harns, Braman, Harris, LaGrow, Speck NAYS; none motion carries

Motion by LaGrow, to use ARPA funds allocated to Township Building and accept the bid from Quality Awning Shops for \$3113.00, to repair the awnings outside the Township Offices, second by Harns.

Roll: AYE; Speck, LaGrow, Harris, Braman, Harns NAYS; None motion carries

BUDGET AMENDMENTS:

Motion by Speck, to Debit Assessor Supplies \$18.52, to Debit Board of Review Training and to Credit Board of Review Salaries \$ 41.22 to balance accounts due to unexpected additional training expenses, second by Braman.

Roll: AYE;; Speck, LaGrow, Harris, Braman, Harns NAYS; None motion carries

SUBMISSION OF PAYABLES:

Motion by Speck, to pay all Township and Fire Department bills as presented, second by Harns.

Roll: AYES; Harns, Braman, Harris, LaGrow, Speck NAYS; none motion carries

ADJOURN:

Motion by LaGrow, second by Harns to adjourn, all in favor, meeting adjourned 8:04 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Kathy LaGrow". The signature is written in black ink on a light-colored background.

Kathy LaGrow, Ingham Township Clerk