

Minutes to the Regular Meeting
Of the Board of Trustees
Of
Ingham Township
September 17, 2018

Meeting was called to order by Supervisor Elliott at 7:00 pm

Roll: Present: Braman, Harns, Speck, Parsons, Elliott
Absent: None

Minutes: Braman made the motion which was supported by Speck to approve the previous month's minutes as submitted. All in favor

Citizens' Comments: Representative for Jill Mayor on Swan Rd asked for an update on the oil well noise that is on the Townsend Property. Supervisor Elliott that the township attorney would be notified.

Fire Chief Report:

- Chief reported that the fire department was placed on notice for possible MABAS activation to be sent to South Carolina to help first responders after hurricane. Activation was canceled.
- New SOP and job description for Lieutenant.
- Officers agreed with the plan to hire 4 lieutenants for the short term to evaluate the qualifications and skills before hiring permanently
- A new report form has been created to be used for all fire personnel to report any possible event that would be concerning workman's comp.
- Wednesday night meeting will be concerning a fire fighter funded personal insurance policy
- Fire Prevention Week will be in October and department is preparing for open house and local preschool participation
- Fire Department will be participating in the Mason Holiday parade in November
- New fire hose is being purchased to replace old and damaged.

Harns made the motion which was supported by Braman to approve the 2 requests of new SOP for Lieutenants and the temporary hiring of 4 lieutenants.

Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott
Nays: none

Fire Fighter Association:

- Corey Barret requested approval for the association to collect donations for the association at the open house. Discussion: Harns suggested that this issue and the use

of the fire trucks and building by the association be handled by Chief Speck at his discretion. Braman and Elliott agreed. Parsons stated her concern about the policy of public using the building but wanted to make it so the association could use it. Speck stated that she did not agree that the building be open to their use as it is not open to the general public. Harns made the motion which was seconded by Braman to allow the use of the building by the association and that the uses approved by Chief at his discretion.

Roll: Ayes: Braman, Harns, Parsons, Elliott

Nays: Speck

Motion passed.

Assessor:

- Due to Josh Simmons being promoted in the St. Joseph County equalization department, he can no longer be a township assessor. Parsons made the motion to hire Krista Simmons as the assessor with Josh Simmons assisting her. Parsons presented Krista Simmons certification.

Braman seconded the motion.

Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott

Nays: None

Freer Park:

- An email was received with preliminary scores. Both scores were excellent but a couple of changes can make them perfect. Tonya Moore suggested we add companion seating and a maintenance agreement with DCAA. Cost for the changes will be \$500 to the Spicer Group for the application changes. Harns made the motion to approve payment, seconded by Braman.

Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott

Nays: None

Old Business:

- Elliott asked for an update from County on Dakin Rd and Curtis. Parsons will email for an update.

New Business:

- Parsons made the motion which was supported by Braman to budget \$150 to purchase fire fighter parking signs to place on fire side during elections.
- Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott

Nays: None

- Parsons stated that her printer was no longer working.
Braman made the motion which was supported by Harns to budget up to \$700 to purchase up to date printer.
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott
Nays: None

Payables:

- Braman made the motion which was supported by Harns to pay fire department and township bills as submitted
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott
Nays: None

Harns made the motion which was supported by Braman to adjourn;

All in favor

Meeting was adjourned at 8:05

Respectfully submitted by

A handwritten signature in blue ink that reads "Marie E. Parsons". The signature is written in a cursive style and is set against a light green rectangular background.

Marie E. Parsons, Clerk