

Regular Meeting of the Board of Trustees

Of

Ingham Township

December 17, 2017

Meeting was called to order by Supervisor Elliott at 7:00

Roll: Present: Harns, Speck, Parsons, Elliott

Absent: Braman

Minutes: Harns made the motion which was supported by Speck to accept the November minutes as submitted. All in favor

Citizens' Comments: A representative from Fritz Enterprises ask the board for approval to seeds for the marijuana industry. Harns reminded him that the township board, with a resolution, opted out of allowing licensing for growers and sellers of marijuana. There was a brief discussion on the representative plans, but he was once again reminded of the township's resolution.

Sheriff Report: Deputy Michael Staley submitted report for the month.

Assessor Report: Parsons introduced Josh Simmons as the township's assessor. Mr. Simmons passed out his resume and updated the board on our standing with the state. The state approved the hire and has agreed to put off the 2017 audit and will be requesting updates throughout the 2018 assessing year and will be audited in 2019.

Simmons stated that one of the points on the audit was that we did not have APEX, a sketching software program that works with the BS&A software. Parsons presented a quote for the software.

Speck made the motion which was supported by Harns to purchase the software for \$990.00

Roll: Ayes: Harns, Speck, Parsons, Elliott

All in favor

Budget Amendment: Speck made the motion which was supported by Parsons, to move \$53728.69 from Fund Balance to the Equipment Replacement Fund in the 2016-2017 budget year. The funds were used to pay off fire vehicle installment loan.

Roll: Ayes: Harns, Speck, Parsons, Elliott

All in favor

Audit Report: David Haddrill, CPA, presented the audit. He thoroughly explained the audit and confirmed for the board that the township is in good financial standings and all procedures and practices are being followed correctly.

Fire Chief Report:

- Chief Speck submitted the reports for the month. 331 runs to date for the year.

Interviews occurred for fire fighters who applied and presented Danielle Marshall, Dustin Higbie and Dakota Moran for hire. Speck made the motion which was supported by Harns to hire the above applicants.

Roll: Ayes: Harns, Speck, Parsons, Elliott

All in favor

- Ingham County Hazmat committee has requested that the hazmat truck be stored in the station.
All in favor.
- Starting a new award system in 2018
- Starting to gather information for a new truck

Roll: Ayes: Harns, Speck, Parsons, Elliott

All in favor

Chief Review: Harns made the motion which was supported by Parsons to end the probationary period for Chief Speck. All agreed that Speck is doing a good job.

Roll: Ayes: Harns, Speck, Parsons, Elliott

All in favor

New Business:

- Bill Alwood has resigned from the Board of Review. A new member will need to be appointed
- Parsons received a letter from the Village of Dansville requesting an additional \$782.00 for this fiscal year to cover an additional crossing guard that the village has hired. They area also requesting additional \$1024.00 funding for the next fiscal year.
Discussion: Harns stated that the additional funds request could have been discussed before hiring an additional crossing guard so that the township could prepare. Speck and Parsons agreed. Parsons suggested that the issue could be looked at when preparing the 2018-2019 budget. All agreed to not give an additional amount this year and look at it again during budget season.

Budget Amendments:

- Speck, supported by Harns, proposed the following amendments:

Fire Department:

\$537.50 to Fire Wall

\$400.00 to Miscellaneous

\$ \$937.50 from Hose testing

Township:

\$275.00 to Audit

\$216.80 to Twp Hall

\$491.80 from Drains

Roll: Ayes: Harns, Speck, Parsons, Elliott

All in favor

Speck made the motion which was supported by Harns to adjourn at 8:20

All in favor

Respectfully submitted by

Marie E Parsons, Clerk