

Ingham Township Board of Trustees

Special Meeting Minutes

September 13, 2017

Meeting was called to order by Supervisor Elliott at 7:00 pm.

Roll Call: Present: Trustee Braman, Trustee Harns, Treasurer Speck, Clerk Parsons, Supervisor Elliott

Absent: none

Township Employee: Wayne Kinne

Prior Meeting Minutes: Braman made the motion which was seconded by Harns to accept the prior meeting minutes as submitted. All in favor

Parsons updated board concerning a meeting between herself, Assessor Kinne and Chuck Zemla from CSZ Assessing Services. During this meeting, documents were reviewed and Mr. Zemla gave his recommendation. He stated that we should submit letter to Tax Commission stating that we will be contracting with CZS Services to complete the requirements set by the state.

Braman made the motion which was supported by Harns to contract with CZS.

Roll: Ayes; Braman, Harns, Speck, Parsons, Elliott

Nays: None

New Business: Harns made the motion that a performance review by completed by board of Fire Chief Battige and placed in his personnel file. All in favor. Supervisor Elliott will review.

Harns stated that he would like it understood that Assistant Chief Scott Speck has same authority as Chief Battige. All agreed.

Braman made the motion which was supported by Harns to adjourn. All in favor.

Meeting adjourned at 8:00 pm

Respectfully submitted by

A handwritten signature in blue ink that reads "Marie E. Parsons". The signature is written in a cursive style and is positioned on a light green rectangular background.

Marie E Parsons, Clerk