

Regular Meeting of the Township Board  
Of  
Ingham Township  
April 17, 2017

Meeting called to order by Supervisor Elliott of 7:00 pm

**Roll:** Present: Braman, Harns, Speck, Parsons, Elliott  
Absent: None

**Previous Month's Minutes:** Braman made the motion which was supported by Harns to accept the March 2017 minutes as submitted. All in favor.

**Capitol Area District Library Presentation:** Librarian Melissa Cole presented the yearly report containing statistics and new things happening at the library. She also stated that the Girl Scout troop will be adding a sandbox with a lid to the play area.

**Fire Department:**

- ❖ Chief submitted reports
- ❖ Five firefighters being fitted for new gear as budgeted
- ❖ Purchases requiring approval: \$2000 for 2 new gas monitors, \$350 for a new siren for 332. Speck made the motion which was supported by Braman to approve the purchases for \$2350.  
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott  
Motion approved.
- ❖ Pumper is getting repaired and insurance claim has been processed.
- ❖ Chief stated that a discussion on professionalism and attitude was held with the entire fire department.
- ❖ Speck reminded Chief of the items that are currently needing his attention
  1. Personnel Reviews
  2. Fire Department laptop returned to fire department
  3. Assistant Chief job description
  4. SOPs on Target Solutions
  5. Burn Permit changed to state that a Recreational Burn does not require an activated permit

**Road Commission:**

- ❖ Last year, it was discussed that this spring, the plan was to complete the following:
  1. skip-paving and chip-sealing on both Clark and Osborne Roads, both between M-36 and Columbia Road, a total of 4 miles

County records show that we have \$66,600.00 in matching funds. \$13200 will cover the cost of the above project. Road Commission needs our approval.

Harns made the motion which was supported by Braman to approve the suggested road maintenance for the township cost of \$66,600 for the 2017 summer.

Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott  
Motion approved.

**New Business:**

- ❖ Credit Card Policy: Speck presented a policy concerning credit card use. Harns made the motion which was supported by Braman to accept the credit card policy.

Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott  
Motion approved.

**Budget Amendments:**

- ❖ Township: \$2750 out of Insurance  
\$2000 to Freer Park  
\$600 to Assessor Supplies  
\$150 to Assessor Training

- ❖ Fire Department:

- ❖ **Payment of Bills:** Braman made the motion which was supported by Harns to pay the township and fire department bills as submitted.

Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott  
Motion approved.

Scott Speck presented a bid to repair and replace the outdoor lighting for \$400.  
Braman made the motion which was supported by Harns to approve

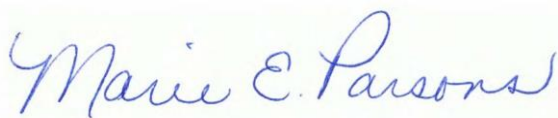
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott  
Motion approved.

Parsons reminded everyone that the budget workshop on May 15 will begin at 6:15. Regular meeting to begin immediately following.

**Adjournment:** Harns made the motion which was supported by Braman to adjourn. All in favor

Meeting adjourned at 7:55.

Respectfully submitted by

A handwritten signature in blue ink that reads "Marie E. Parsons". The signature is written in a cursive style and is positioned above the typed name of the clerk.

Marie E Parsons, Clerk

