

Regular Meeting
Of the
Board of Trustees of Ingham Township
April 18, 2016

Meeting called to order by Supervisor Vern Elliott

Roll: Present: Trustee Braman, Trustee Harns Treasurer Speck, Clerk Parsons, Supervisor Elliott

Absent: None

Pledge was recited.

Braman made the motion which was supported by Speck to approve the previous month's minutes as submitted. All in favor.

Public Comment: none

Library Annual Presentation:

1. Melissa Cole presented the CADL Annual Report
2. Ms. Cole announced that the Williamston Rotary built the library a new circulation desk.
3. Ms. Cole stated that she has been told many times that the patrons love where the drop box has been relocated and are very happy the drive way has been blocked off.

Fire Department:

1. Chief stated that the Officers' Panel voted to create the position of Station Administrator and make the salary \$1000 a year. They also announced that this position will be held by Tony Hawkins.
Braman made the motion which was supported by Harns to approve position and salary and the announcement that Tony Hawkins will hold the position.
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott
2. Policy Changes and Job Descriptions:
Braman made the motion which was supported by Harns to approve the adoption of the new and amended policies and job descriptions.
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott

3. SCBA Masks, new ones are needed at a cost of \$500.

Braman made the motion which was supported by Harns to approve the purchase of SCBA Masks for \$500.

Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott

4. High Pressure Hose purchase, 20 feet for \$150.
5. Braman made the motion which was supported by Harns to approve the purchase of the hose for \$150
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott
6. May 1st will be a training burn on Swan Road.
7. Hoping to do the cemetery burn on April 19th

Park Committee Update:

1. Parsons stated that she has received an email from Mrs. Swaggart concerning the Freer Property. Mrs. Swaggart will contact her when she is in town to discuss the options for a land transfer.

Cemetery Committee:

1. Harns stated that the committee met
 - 12 flag holders will be needed
 - 3 stones need to be fixed
 - Create a memorial with the broken stones that do not have homes.
 - Suggested putting a trash container for refuse.
 - Replace fencing around sides and back
2. Connie Stewart would like to add the cemetery to the walk that occurs with the Genealogy Society.
3. Harns made the motion which was supported by Speck to purchase flag holders up to \$200.
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott
4. Next committee meeting will be in July.

New Business:

1. Verifying Committee Members:
Park Committee: Parsons and Harns
Cemetery Committee: David Harns, Connie Stewart, Pam Elliott and Barb Braman

Budget Amendments:

1. Move \$500 from Snow Removal and add to Office
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott

Payment of Bills:

1. Speck made the motion which was supported by Braman to pay the township and fire department bills as submitted.
Roll: Ayes: Braman, Harns, Speck, Parsons, Elliott

Harns made the motion which was supported by Braman to adjourn. All in favor.

Meeting adjourned at 8:40.

Respectfully submitted by



Marie E. Parsons, Clerk