

Minutes to the Regular Meeting
Of the Board of Trustee
Of Ingham Township
February 15, 2016

Meeting was called to order by Supervisor Vern Elliott at 7:00 pm

Pledge was recited

Roll: Present:, Trustee Harns, Treasurer Speck, Clerk Parsons, Supervisor Elliott

Absent: Trustee Braman

Minutes: Harns made the motion which was supported by Speck to accept the January minutes as submitted. All in favor

Fire Chief Report:

- Spartan Motors will now be working on servicing trucks
- 2 houses in the township will be used as training
- 2 applicants will be interviewed.

Old Business:

- Library Roof- Parsons spoke with Morrow Roofing about creating a pitched roof on the flat roof surface. Due to the change in outside façade and then using shingles, it is not economical to do that. Speck made the motion which was supported by Harns to accept the bid of \$12,500 to put a new flat roof on the library.

Roll: Ayes: Harns, Speck, Parsons, Elliott

Nays- none. Motion passed.

New Business:

- Scott Speck reported that the library well is being tested by the Health Department. The inspector found that the wellhead needs repaired and well needs to be chlorinated. The well will need to be tested quarterly. Speck contacted Dyer for a quote to repair. (attached)
- Speck also stated that the inspector found that the toilet, sink aerator, exterior faucet and water softener was in need a repair. Speck presented information about the cost to repair all and the cost of the quarterly water testing. (attached)

Parsons made the motion which was supported by Harns to budget \$600 to make required repairs, motion supported by Harns.

Roll: Ayes: Harns, Speck, Parsons, Elliott
Nays- none. Motion passed.

Parsons made the motion which was supported by Harns to budget \$600 annually to test the water.

Roll: Ayes: Harns, Speck, Parsons, Elliott
Nays- none. Motion passed.

Budget Amendments: Speck made the motion which was supported by Parsons to move \$12,500 from savings to library to cover cost of the library roof.

Roll: Ayes: Harns, Speck, Parsons, Elliott
Nays- none. Motion passed.

Payment of Bills: Parsons made the motion which was supported by Harns to pay the fire department and township bills as submitted.

Roll: Ayes: Harns, Speck, Parsons, Elliott
Nays- none. Motion passed.

Clerk's Report: Clerk Parsons requested approval to purchase new voting booths that can be set up and moved around by 1 person. The old booths are very heavy and require 2 people to set up. Cost for 18 booths, 3 sets of storage racks and cart would be \$2700. Harns made the motion which was supported by Speck to purchase new voting equipment.

Roll: Ayes: Harns, Speck, Parsons, Elliott
Nays- none. Motion passed.

Treasurer's Report:

- Speck reported that she will be moving forward with providing an option to pay taxes with credit cards.

Speck requested approval to purchase new shelves to be placed in the kitchen to store tax books and information. Back storage room will then be used to store election and assessing data. Bid to build the storage shelves came in at \$2160 and to purchase prebuilt medal would be \$2250. Parsons made the motion to budget funds to have the shelves built, motion supported by Harns.

Roll: Ayes: Harns, Speck, Parsons, Elliott
Nays- none. Motion passed.

Harns requested that Scott Speck's role as Maintenance Manager be clarified. Parsons stated that she remembers that he was hired as the maintenance manager and it was agreed that he would be paid hourly to handle library and hall maintenance.

Fire Chief Review: Harns made the motion to go into closed session to discuss fire chief review. Motion supported by Parsons, all in favor.

Meeting was called back into regular session by Supervisor Elliott.

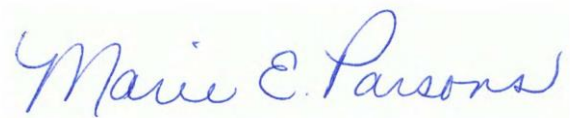
Roll: Present- Harns, Speck, Parsons, Elliot

Absent: Braman.

Harns made the motion to adjourn. Supported by Speck. All in favor.

Meeting was adjourned at 8:45

Respectfully submitted by

A handwritten signature in blue ink that reads "Marie E. Parsons". The signature is written in a cursive style and is centered on the page.

Marie E Parsons, Clerk