

**Township of Ingham**

**Regular Meeting of the Board of Trustees**

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**April 20, 2020 at 7 p.m.**

**PLEDGE TO THE FLAG**

**ROLL CALL**

Present: Supervisor Vern Elliott, Clerk Kathy LaGrow, Treasurer Holly Speck  
Trustee David Harns and Trustee Barb Braman

Absent: None

**MINUTES OF PRIOR MEETING**

Motion by Braman second by Harns, to approve the March 16, 2020 minutes, with this correction to the Regular Meeting minutes

Budget Amendments needed: Insurance decrease of \$547.65 balance change to ~~\$1,9452.35~~ 25,452.35  
Increase of training cost of 360.65 balance change to \$5,360.65  
Increase of cost of Target Solutions of \$187.00 balance change to 2,687.00

All in favor, motion carries

**CITIZENS' COMMENTS:** None

**FREER PARK REPORT:**

Discussion held regarding the impact of COVID-19 on the township financially. It is unknown at this time what and how we will be impacted. Due to the Governor's current orders, the park development is on hold, however we are currently being told that matching funds will still be available. The Board discussed a possibility of a redirection of the timeline and development process. The park committee will meet once the "stay" is lifted and more information becomes available regarding the funds from the grant and the Township.

**ASSESSOR REPORT:**

The Board has asked that Clerk LaGrow check with MTA for more resources for assessing the township agricultural and business properties

**FIRE CHIEF REPORT:**

A contract with SEASA is still in negotiations.

Motion by Speck to purchase 25 pairs of gloves at \$100 per pair, second by Harns

Roll AYES: Speck, Harns, Elliott, LaGrow, Braman NAYS: None Absent: None motion carries

**CORRESPONDENCE:**

Undersheriff Report – due to the COVID-19, it was in the best interest of the board and the deputy not to attend this meeting but to be present at a future meeting.

Ingham County Road Commission Report-

Due to the possibility of reduce Revenue Sharing, discussion of the possibility of rolling over next years, matching, road repair funds.

**OLD BUSINESS:**

**NEW BUSINESS:**

Annual request by the Village to purchase the flags for Fairview Cemetery was discussed, it was requested by the Board that the Village do their part to insure the flags are removed following the Memorial Holiday so that they can be preserved and used annually as they are in the Howard Cemetery limiting the amount of flags being replaced annually.

Motion by LaGrow, second by Braman to purchase 250 flags.

Roll AYES: LaGrow, Braman, Elliott, Speck, Harns Nays: None Absent: None motion carries

Lawn Care – Board request Clerk LaGrow put out for RFPs to be discussed at future meeting date

**SUBMISSION OF PAYABLES:**

Motion by Speck, second by Braman, for Fire Department Budget, to make amendment of increasing the Previous Year Funds by \$41,706.30 for a total of \$ 63,206.30 and reducing the Stand By Fees by \$30,000 for a new budget amount of \$0.

Roll AYES: Speck, Braman, Elliott, LaGrow, Harns NAYS: None Absent: None motion carries

Motion by Harns, second by Braman to Amend the Township Budget Insurance, increasing \$7,095.32 for a new Budget amount of \$17,095.32 and the Previous Year Fund increasing \$7,095.32 for a New Budget amount of \$163,294.32

Roll AYES: Harns, Braman, Elliott, LaGrow, Speck NAYS: None Absent: None motion carries

Motion LaGrow, second by Braman to pay bills as submitted with the addition of Formax contract bill of \$650 to be split \$325 each between Assessing and Treasurer.

Roll AYES: LaGrow, Braman, Elliott, Speck, Harns Nays: None Absent: None motion carries

Clerk LaGrow, second by Braman to pay Fire Fighters quarterly starting July of 2020 to assist with more accurate tax reporting.

Roll AYES: LaGrow, Braman, Elliott, Speck, Harns Nays: None Absent: None motion carries

**REPORTS:**

**Clerk**

Clerk LaGrow , second by Braman to pay Fire Fighter's quarterly starting July 2020 to assist with more accurate tax reporting.

Roll AYES: LaGrow, Braman, Elliott, Speck, Harns Nays: None Absent: None motion carries

**Motion to Adjourn** by Harns, second by Braman – all in favor, meeting adjourned 8:12 p.m.

Respectfully submitted by



Kathy LaGrow, Clerk